

## Cyngor Cymuned Llanfair Clydogau Community Council

*Draft Minutes of the Meeting of the Community Council held on 5th January 2023 at Cellan Millinum Hall*

**PRESENT:** Dai Jones (Chair), Dave Bartholomew (acting Clerk), Penny Izienicki, Roger Daniel Dewi Williams, Dafydd Jones , Ricky Hobbs, Eryl Evans

**APOLOGIES:** Tess Davies, Andrew Davies

**MINUTES:** Minutes of the last meeting, held on 1<sup>st</sup> December 2022 were agreed as a true record proposed by Ricky and seconded by Penny

### **MATTERS ARISING:**

1. Review of Action Points from last minutes

#### **On Hold**

<b>Pending Appointment of New Clerk: First raised 30/06/22</b> 15. Contact IR to discuss and attempt to resolve PAYE issues outstanding	Dave/New Clerk	Hold until appointment of new Clerk
--	----------------	-------------------------------------

#### **Carried Forward**

46. Display maps showing location of Cellan defibrillator on both council noticeboards and electronically on the new council website	Dave	Carried Forward
51. Contact Ceredigion Council to seek clarification on numbers of local users affected by the reduction in local bus services	Dave	Carried Forward
53. Investigate grants available for community councils with regard to IT equipment	Dave	Carried Forward

#### **New This Meeting**

54. Issue Payment to Al Heron	Dave	Carried Forward
55. Send picture to Clerk for website	All councillors	Carried Forward
56. Investigate refurbishment of Cellan War Memorial	C/F to be assigned in New Year	Carried Forward
57. Purchase and site new notice board in Cellan Bus shelter	C/F to be assigned in New Year	Carried Forward
58. Check Llanfair Hall diary to book children's Christmas Party	Dai	Completed
59. Enquire as to status of Llwynfedw planning application	Dave	Carried Forward
60. Make application for Keep Wales Tidy starter pack	Dave	Completed

2. Other Matters arising from last minutes
  - Action 51

- The council have not yet responded to the follow up request for information on numbers of users affected by changes to the local bus service. Dave will continue to pursue this with the council.
- Action 53
  - The use of IT hardware to support online meetings was discussed. All councillors agreed that they already have their own equipment to support online access (laptop or tablet, 'phone not preferred as the screen is too small to be usable). Equipment to set up Zoom meetings at one of the halls was discussed so that individual councillors could join a face-to-face meeting online but it was decided that at present this would not be necessary.
  - Dave will continue to monitor grants for IT equipment and also to set up a trial Zoom call to check if a fully online meeting could be accessed by all councillors.
- Action 51
  - Details of reduced-price notice boards have been circulated to all councillors and it was agreed that a free-standing board, although slightly more costly, would be more appropriate for placement outside the bus shelter.
  - It was agreed that subject to a cost in the region of £600-£700 Dave should order a board and that siting and installing the board would be dealt with when the council have the notice board.
- Action 58
  - Unfortunately, a date could not be found/agreed when Llanfair Hall was free for the children's party.
- Action 59
  - Dave has contacted planning for a response but has not received one. Dave will continue to pursue this with the council.
- Action 60
  - Dave did enquire about the Keep Wales Tidy pack but they were no longer available.

#### **CORRESPONDENCE (e-mail attachments to agenda)**

- E-mail correspondence acknowledged.

#### **COUNCIL WEBSITE**

- The new website design was received positively by council and it was agreed that Dave should liaise with Elved, finalise the outstanding updates, and implement the live website.
- Once the website is fully live Dave will:
  - Send links to relevant local organisations asking them to publicise it through their websites and social media to increase local awareness
  - Pay Elved for the work to develop the site and make it live, and future hosting of the site

#### **ANY OTHER BUSINESS**

##### **COUNCIL CLERK**

- It was unanimously agreed that the short advertisement on the draft website for a council clerk should be circulated to Cellan and Llanfair WI, Llanfair Hall, and Cellan Village Improvement for publication on their social media, noticeboards etc., and also to the Parish Churches, for circulation to their parishioners, and Llanfair Bridge Stores.
- It was suggested that a payment should be made to Dave for the work done whilst acting as Clerk. It was further suggested a payment in-line with payments made to previous Clerks. This was unanimously agreed and Dave will look into how this may be achieved.

##### **GRIT BIN FOR LLANFAIR**

- It was noted that the road and pavement around Llanfair shop had become icy and possibly

dangerous in the recent spell of cold weather, making it difficult for some to reach it. It was suggested that a salt/grit bin located (located at, or close to, the shop) in this area may improve the situation and make access easier.

- It was agreed that Dave should further investigate this including: the process for obtaining, installing and replenishing the bin, any potential costs arising and costs to the council for purchase, install and upkeep of the bin, any legal obligations, liabilities or insurance issues which may arise if a bin is provided.
- It was agreed that Ricky should approach the owners of Llanfair shop to solicit their views and opinions on the matter.

#### **WARM HUB LOCATION IN LLANFAIR**

- Arising from the discussion around the grit bins, the subject of warm hubs within the community was raised. It was highlighted that the shop, as a central hub in the community, might be a possible site for such a facility.
- It was agreed that Dave should investigate what grants may be still available to support such initiatives and then for council to meet and discuss what might be possible.
- It was agreed that Ricky should approach the owners of Llanfair shop to solicit their views and opinions on the matter.

#### **REPORT INTO COMMUNITY COUNCIL FROM CERRIDIGION COUNTY COUNCIL REPRESENTATIVE**

- **WELSH GOVERNMENT RENEWABLE ENERGY SCHEME**
  - Eryl informed council of the Welsh Government Renewable Energy Scheme, which, working with National Infrastructure Wales the Centre for Alternative Technology (CAT) has identified areas within Wales for consultation and possible development of local initiatives for alternative energy to the benefit of the local area (the mid-Wales energy project). Llanfair has been selected as one of these areas.
- There is a consultation meeting for residents and business within the area to discuss, and raise ideas and concerns, on Monday 31<sup>st</sup> January. All councillors have been invited to attend and to extend local awareness in an effort to increase attendance and support.
- The council expressed a positive interest in such an initiative and noted, in particular, the potential of hydro power generation in the area.
- Eryl will inform council with more details of the meeting when they are available and Dave will inform local organisations of the initiative and the meeting so that the information may be distributed through their networks.

Meeting concluded.

**Next meeting – 09/02/23**

#### **SUMMARY OF ACTION POINTS ARISING**

##### **On Hold**

<b>Pending Appointment of New Clerk: First raised 30/06/22</b> 15. Contact IR to discuss and attempt to resolve PAYE issues outstanding	Dave/New Clerk	Hold until appointment of new Clerk
--	----------------	-------------------------------------

**Carried Forward**

46. Display maps showing location of Cellan defibrillator on both council noticeboards and electronically on the new council website	Dave
51. Contact Ceredigion Council to seek clarification on numbers of local users affected by the reduction in local bus services	Dave
53. Investigate grants available for community councils with regard to IT equipment	Dave
54. Issue Payment to previous website developer	Dave
55. Send picture to Clerk for website	All councillors
56. Investigate refurbishment of Cellan War Memorial	C/F to be assigned in New Year
57. Purchase and site new notice board in Cellan Bus shelter	C/F to be assigned in New Year
59. Enquire as to status of Llwynfedw planning application	Dave

#### New This Meeting

61. Set up a short trial Zoom call to check connectivity for all councillors	Dave
62. Finalise website updates and 'go-live', informing local organisations	Dave
63. Issue payment to Elved for website development	Dave
64. Circulate advertisement for Clerk locally	Dave
65. Investigate one-off payment to acting Clerk	Dave
66. Investigate supply, installation, replenishment and costs of a grit bin	Dave
67. Discuss siting grit bin with owners of Llanfair Shop	Ricky
68. Enquire with owners Llanfair Shop if they would be interested in setting up a Warm Hub on the premises	Ricky
69. Inform council with more details when they are available	Eryl
70. Pass on details of the mid Wales energy project consultation meeting to local organisations	Dave

Accepted as a true record of the meeting on: 9<sup>TH</sup> FEBRUARY 2023

By DAVID B. JONES

Signature



Authority

COUNCIL CHAIR