

## Cyngor Cymuned Llanfair Clydogau Community Council

*Draft Minutes of the Meeting of the Community Council held on 1<sup>st</sup> December 2022 at Llanfair Village Hall*

**PRESENT:** Dai Jones (Chair), Dave Bartholomew (acting Clerk), Penny Izienicki, Roger Daniel Dewi Williams, Rhys Williams, Tess Davies, Andrew Davies Eryl Evans

**APOLOGIES:** Dafydd Jones

**MINUTES:** Minutes of the last meeting, held on 27<sup>th</sup> October 2022 were agreed as a true record proposed by Penny and seconded by Ricky

### **MATTERS ARISING:**

1. Review of Action Points from last minutes

#### **On Hold**

<b>Pending Appointment of New Clerk: First raised 30/06/22</b>	Dave /	Hold until
15. Contact IR to discuss and attempt to resolve PAYE issues outstanding	New Clerk	appointment of new Clerk

#### **Carried Forward**

38. Investigate remuneration rates for Council Clerks	Dave	Completed
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#### **New This Meeting**

45. Write to Ceredigion County Council planning department (copy in Head of Planning) re. Fishers.	Roger	Completed and Closed
46. Display maps showing location of Cellan defibrillator on both council noticeboards and electronically on the new council website	Dave	Carried Forward
47. Contact Elfed Jenkins to develop Council website	Dave	Completed
48. Contact Cradur.com and Vision ICT and inform them of the decision not to proceed with them to develop the councils website	Dave	Completed
49. Circulate warm hubs grant e-mail to Llanfair village hall and Cellan Village Improvement Society and discuss with Chris Lambert	Dave	Completed
50. Contact resident to discuss/clarify actions with reference to the reduction in local bus services.	Dave	Completed
51. Contact Ceredigion Council to seek clarification on numbers of local users affected by the reduction in local bus services	Dave	Carried Forward
52. Circulate a copy of Ben Lakes letter to all appropriate community bodies for wider circulation and to publish the letter on the new community council website	Dave	Completed
53. Investigate grants available for community councils with regard to IT equipment	Dave	Carried Forward

## 2. Other Matters arising from last minutes

- Action 38
  - The council reviewed the pays scales forwarded to the Clerk by NALC (National Association of Local Councils)
  - Dave informed the council that currently there are seven vacancies advertised on One Voice Wales for the role of Clerk with remunerations offered ranging between SCP7 and SCP28.
  - The council agreed that the remuneration for the role should be increased from its current level of £10.01 (which was the SCP 4 rate for Y/E 01/04/21) to reflect the work involved and to make the role more attractive.
  - The council also agreed that as we are a small council with a small budget and that the number of financial transactions conducted are relatively few the salary offered should sit within the LC1 benchmark range (SPC 7-12).
  - A rate of £12.73ph pro rata for the role of Clerk and Responsible Financial Officer was proposed by Roger, seconded by Penny and unanimously agreed by Council
- Action 45
  - Roger has written to Arwyn Davies and copied in the Head of Planning, informing them of the local concerns re. the Fishers Arms and that there is local interest in re-opening and taking on the management and running of the pub. However, he has received no reply.
  - Council was also informed that the current tenant of the Fishers appears to have, himself, expressed an interest in purchasing and re-opening the Fishers as a pub.
  - It was noted that as there has been no application for change of use and as the Fishers does have a self-contained flat forming a living area the planning department have little reason to intervene at this point. Whilst the Fishers status remains as a public house little can be done to 'force' the business to open for trade.
  - It was agreed that little more can be done at this point and that council should continue to monitor the situation and consider further action in the event of an application for change of use.
- Action 47
  - Dave has contacted Elfed and an initial draft of the website has been constructed. Dave will continue to work with Elfed to refine this and will send a link to all councillors for review. It is hoped to have a working and updated website available online by the end of the month.
  - Dave informed council that there is a page listing the councillors. All councillors agreed to send a picture of themselves to the Clerk.
  - Dave informed council that he had received correspondence from the previous developer who constructed and maintained the old website and two invoices for maintenance for 2021 and 2022 totalling £100. Dave replied informing him that a new Council website is under construction and we will be moving forward with that.
  - Council agreed that the two invoices from the previous website developer should be paid.
- Action 50
  - Dave has contacted the resident and she has confirmed that the information supplied to Council at the last meeting was for information only and that there was/is no request for action to be taken by Council
- Action 51
  - Dave has contacted Ceredigion County Council for the information requested and was given a 20 day response time. A response was not received within this period and a follow-up e-mail requesting a response has been sent.

### **CORRESPONDENCE (e-mail attachments to agenda)**

- E-mail correspondence acknowledged.

### **CELLAN WAR MEMORIAL**

- It has been noted that the names of the fallen on the War Memorial in Cellan have become difficult to read and a proposal was made by Dave and seconded by Penny, for Council to investigate the costs of refurbishing the memorial and any grants which may be available to support the work. This was unanimously agreed by Council.
- This action has been carried forward to the new year.

### **'23/'24 PRECEPT**

- Dave advised the council of an e-mail received (attached correspondence e-mail) from Ceredigion County Council informing Council that they should give notice of the 2023/24 precept by 27<sup>th</sup> January 2023.
- There was agreement that in the current financial climate it would be inappropriate to increase the tax burden on the local community.
- Dia proposed that the precept for 2023/24 remain at the current level. This was seconded by Dave and was unanimously agreed by Council

### **COMMUNITY COUNCIL CHRISTMAS DINNER**

- It was agreed that Council would not hold its own Christmas Dinner this year but would join with Llanybi Community Council in its 'leaving dinner' for previous county councillor Odwyn Davies at the Talbot in February.

### **ANY OTHER BUSINESS**

#### **COUNCIL NOTICE BOARDS**

- Penny informed Council that she had received two enquiries concerning the placement of council noticeboards. In particular suggestions that noticeboards be sited at the Bus Shelter in Cellan which is more central than the existing noticeboard by the Fishers Arms, and on the Llanfair/Lampeter road by the postbox at 'the City', Llanfair
- The proposal to site a noticeboard inside the bus shelter in Cellan was unanimously accepted by Council, however the proposal for a noticeboard at 'the City' was rejected as it was felt that the site would be accessed by too few of the local community to justify the cost. This action has been carried forward to the new year.
- A suggestion to move the noticeboard located by the Fishers to the bus shelter in Cellan was also rejected as it is an established site and is already used by those living close by, and walkers/joggers who use that road regularly.

### **CHILDRENS CHRISTMAS PARTY AT LLANFAIR HALL**

- Dewi informed council that he has been approached by Llanfair residents to seek Council support for a children's party in Llanfair Hall.
- Council agreed that it would be prepared to support the party and contribute towards presents and/or entertainment.
- Dai will check the Hall diary for possible dates.

### **LLWYNFEDW**

- It was noted that following the e-mail from planning informing Council that the owners would be requested to submit a retrospective planning application within 8 weeks (received 11/08/21) no planning application has been received by Council or posted in the area.
- Council agreed that planning should be contacted to investigate the current state of this application.

## KEEP WALES TIDY

- Council were informed of the 'Keep Wales Tidy' campaign starter pack which is available to local communities for use at the Cellan Bus Stop and felt this would be of benefit to the community
- Dave was unsure of the closing date for application for the pack but agreed to investigate and if within date raise an application
- Meeting concluded.
- Next meeting – 7.30pm, 5<sup>th</sup> January 2023, Cellan Millennium Hall

## SUMMARY OF ACTION POINTS ARISING

### On Hold

<b>Pending Appointment of New Clerk: First raised 30/06/22</b> 15. Contact IR to discuss and attempt to resolve PAYE issues outstanding	Dave/New Clerk	Hold until appointment of new Clerk
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### Carried Forward

46. Display maps showing location of Cellan defibrillator on both council noticeboards and electronically on the new council website	Dave
51. Contact Ceredigion Council to seek clarification on numbers of local users affected by the reduction in local bus services	Dave
53. Investigate grants available for community councils with regard to IT equipment	Dave

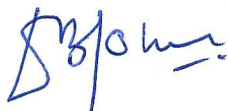
### New This Meeting

54. Issue Payment to previous website developer	Dave
55. Send picture to Clerk for website	All councillors
56. Investigate refurbishment of Cellan War Memorial	C/F to be assigned in New Year
57. Purchase and site new notice board in Cellan Bus shelter	C/F to be assigned in New Year
58. Check Llanfair Hall diary to book children's Christmas Party	Dai
59. Enquire as to status of Llwynfedw planning application	Dave
60. Make application for Keep Wales Tidy starter pack	Dave

Accepted as a true record of the meeting on: 5<sup>TH</sup> JANUARY 2022

By DAVID B. JONES

Signature



Authority

COUNCIL CHAIR