

Cyngor Cymuned Llanfair Clydogau Community Council

Draft Minutes of the Meeting of the Community Council held on 27th October 2022 at Llanfair Village Hall

PRESENT: Dai Jones (Chair), Dave Bartholomew (acting Clerk), Penny Izienicki, Ricky Hobbs, Dafydd Jones, Dewi Williams, Rhys Williams, Tess Davies, Andrew Davies Eryl Evans

APOLOGIES: None

MINUTES: Minutes of the last meeting, held on 27th September 2022 were agreed as a true record proposed by Penny and seconded by Ricky

MATTERS ARISING:

1. Review of Action Points from last minutes

On Hold

Pending Response to Query: First raised 30/06/22 21. Contact Ben Lake re assistance with Fishers and getting a response from CCC planning	Roger	Closed
Pending Appointment of New Clerk: First raised 30/06/22 15. Contact IR to discuss and attempt to resolve PAYE issues outstanding	Dave/New Clerk	Hold until appointment of new Clerk

Carried Forward

19. take forward the registration of the Fishers if appropriate.	Roger	Closed
23. Raise concerns/discuss frequency of Grass Cutting for Llanfair Church	Dai	Closed
28. Liaise with Mary Overton, Robert Grey and Glyndwr Jones to identify tenancy agreements	Dai	Completed
30. Contact/ Co-opt new members	Dai	Completed

New This Meeting

37. Submit accounts for external audit	Dave	Completed
38. Investigate remuneration rates for Council Clerks	Dave	Carried Forward
39. Contact Elfed Jenkins and request information re. developing, hosting and maintain council website	Dave	Completed
40. Send correspondence from Ceredigion Technical Services to Gary Thorogood	Dave	Completed
41. Produce maps to highlight the location of the Millennium Hall and the defibrillator	Ricky	Completed
42. Contact John Danny about Remembrance Sunday	Dave	Completed
43. Confirm the times of the services in Llanfair and Cellan	Dai	Closed
44. Co-opting form a. Send to Dave b. Send to Penny and Ricky	Eryl Dave	Completed

2. Other Matters arising from last minutes

- Action 21
 - Action closed until/if response from Ben Lake is received by Roger
 - On further discussion it was suggested that Roger write to Ceredigion County Council planning department (copy in Head of Planning) to re-iterate the local community concern at the current situation re. the Fishers Arms and support for the pub reopening, and seek further clarification of the departments position and possible ways forward.
- Action 23
 - Action closed as grass cutting is suspended until next Spring.
- Action 28
 - Dia has contacted the tenants concerned and confirmed tenancy for Gwarffordd and Ysgoldy. There are no written tenancy agreements in place. The combined size of the two plots is estimated at 0.2 acres and both tenants have expressed an interest in purchasing the plots from the council which was noted but not discussed further at this meeting.
- Action 30
 - Dewi Williams (Llanfair) and Rhys Williams (Cellan) have both agreed to serve on the community council. The council expressed their thanks to them both for their support.
 - Andrew and Tess Davies (Cellan) also attended the meeting as observers and will make a final decision on joining the council after the meeting.
- Action 38
 - Eryl has e-mailed to Dave details of recommended hourly remuneration rate for council clerks however Dave has not yet completed a review of rates advertised for clerks to councils in Wales.
- Action 41
 - The maps have been handed to Dave who will display them on both council noticeboards and electronically on the new council website.
- Action 42
 - Roger delivered three wreaths from John Danny. There are two wreaths for the council, one to be placed at each memorial in Llanfair and Cellan and one from the Royal British Legion which the council may place at either site as it sees fit.
 - Dia has one wreath for Llanfair and Dave has two for Cellan memorials.
- Action 43
 - Dia advised that he is still trying to contact Ficer Carys but that the Llanfair service will be held at 3pm Sunday 13th November and, unless otherwise informed by Dai, the Cellan service will be held at 1pm Sunday 13th November.

NEW MEMBER APPLICATIONS AND DECLARATION OF ACCEPTANCE OF OFFICE COMPLETED FORMS

- New member application forms have been sent as requested but after discussion it was agreed that, as all newly co-opted councillors, had been approached by council members there was little need for them to be completed.
- All Acceptance of Office forms duly completed and returned for all serving councillors: Dai Jones (Chair), Dave Bartholomew (acting Clerk), Penny Izienicki, Ricky Hobbs, Dafydd Jones, Dewi Williams and Rhys Williams.

COUNCIL WEBSITE

- After discussion it was unanimously agreed to approach Elfed Jenkins to construct the new Community Council website.

- Dave will contact Elfed, Cradur.com, and Vision ICT and inform them of this decision

PLANNING APPLICATIONS

- Only one new planning application has been received for consideration (Bro Fallen). The council has no queries, concerns or objections to the application.

LOCAL WARM HUBS

- The discussion re. local warm hubs which was started at the last meeting was resumed following an e-mail received from Ceredigion County Council relating to a CAVO grant of up to £1000 to support local schemes.
- It was noted that Llanfair Hall were already supporting a warm hub initiative and the Cellan Millennium Hall could be utilised to offer a similar service in Cellan.
- It was agreed that Dave would circulate the e-mail to both halls and discuss the matter with Chris Lambert to seek the views of the Cellan Village Improvement Society.

CORRESPONDENCE (e-mail attachments to agenda)

- E-mail correspondence acknowledged.

ANY OTHER BUSINESS

ABERYSTWYTH to LAMPETER BUS SERVICE

- Dave advised the council of an e-mail received (attached correspondence e-mail) from a Cellan resident concerning the changes proposed to the existing Aberystwyth to Lampeter bus service. These changes arising from increases in running costs, shortage of drivers and reduced patronage of the service will result in a reduced service for the part of the route between Tregaron and Lampeter. The e-mail did not contain any request for action by the council.
- Dave agreed to contact the resident to clarify what, if any action, she was requesting from the council.
- Dave agree to contact Ceredigion Council seeking clarification of the number of people using the service on that part of the route who would be affected and the reduction in patronage which is cited as part of the justification for the change.

COST OF LIVING SUPPORT SCHEMES – LETTER FROM BEN LAKE

- Dai read out a letter received from Ben Lake to advise all community councils of the support schemes and grants available to the public due to the cost of living crisis.
- Dave agreed to circulate the contents of the letter to all appropriate community bodies for wider circulation and to publish the letter on the new community council website.

INTERNAL AUDIT

- Dai presented the invoice to council from the internal auditor for the recent audit of the '20/21 accounts and Annual return.

GRANTS FOR COUNCIL LAPTOPS

- Eryl highlighted that grants remain available for community councils to purchase laptops and other IT equipment to assist in council business but that the scheme will end at the end of November.
- Dave agreed to look again at this and at the previous e-mail forwarded to him by Eryl.
- Meeting concluded.
- Next meeting – 7.30pm, 1st December 2022, Cellan Millennium Hall

SUMMARY OF ACTION POINTS ARISING

On Hold

Pending Appointment of New Clerk: First raised 30/06/22	Dave/New Clerk	Hold until appointment of new Clerk
20. Contact IR to discuss and attempt to resolve PAYE issues outstanding		

Carried Forward

38. Investigate remuneration rates for Council Clerks	Dave
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New This Meeting

45. Write to Ceredigion County Council planning department (copy in Head of Planning) re. Fishers.	Roger
46. Display maps showing location of Cellan defibrillator on both council noticeboards and electronically on the new council website	Dave
47. Contact Elfed Jenkins to develop Council website	Dave
48. Contact Cradur.com and Vision ICT and inform them of the decision not to proceed with them to develop the councils website	Dave
49. Circulate warm hubs grant e-mail to Llanfair village hall and Cellan Village Improvement Society and discuss with Chris Lambert	Dave
50. Contact local resident to discuss/clarify actions with reference to the reduction in local bus services.	Dave
51. Contact Ceredigion Council to seek clarification on numbers of local users affected by the reduction in local bus services	Dave
52. Circulate a copy of Ben Lakes letter to all appropriate community bodies for wider circulation and to publish the letter on the new community council website	Dave
53. Investigate grants available for community councils with regard to IT equipment	Dave

Accepted as a true record of the meeting on: 1st DECEMBER 2022

By DAVID B. JONES

Signature 

Authority COUNCIL CHAIR